Dear Teachers and Staff Reps:

Bill 33 Consultation Form Instructions

1. Please fill out one form for each class that is overloaded either by exceeding more than 3 IEP students (consultation required) or the following class size limits:
   a. 22 Kindergarten (consent required);
   b. 24 Grades 1 – 3 (consent required);
   c. 30 Grades 4 – 7 (consent required); or
   d. 30 Grades 8 – 12 (consultation required).
2. Fill out as much of the form as you can. The most common responses on last year's forms have been included in checklists to save writing time, and help us collate your information.
3. When asked, administrators have generally been helpful in supplying codes and explaining IEP types. Try to get the exact numbers for each type.
4. To help us identify what type of class you have, we have asked for the course title, which is usually the name for the class as it would appear on a timetable. This is especially helpful in elective areas, for someone who may not be familiar with your school.
5. You have the right to ask a Staff Rep to come with you to the meeting, and to ask the administrator to schedule the meeting accordingly.
6. It's your consultation, so don't be shy about asking direct questions, and trying to get a commitment from your administrator to supply solutions for your concerns.
7. When you have finished the form, please turn it in to your Staff Rep.
8. Staff Reps should collect the forms, make a set of copies to keep, and send the originals to the local office.

Thanks for your co-operation. Your information will help us make our case for better learning and working conditions.

Ministry designations covered by Bill 33

Ministry Category	Description
A	Physically Dependent
B	Deaf/Blind
C	Moderate to Severe/Profound Intellectual Disability
D	Physical Disability/Chronic Health Impairment
E	Visual Impairment
F	Deaf or Hard of Hearing
G	Autism
H	Intensive Behaviour Interventions/Serious Mental Illness
K	Mild Intellectual Disability
Q	Learning Disabilities
R	Moderate Behaviour Support/Mental Illness