

## Employment Insurance information

Inquiries about Employment Insurance applications.

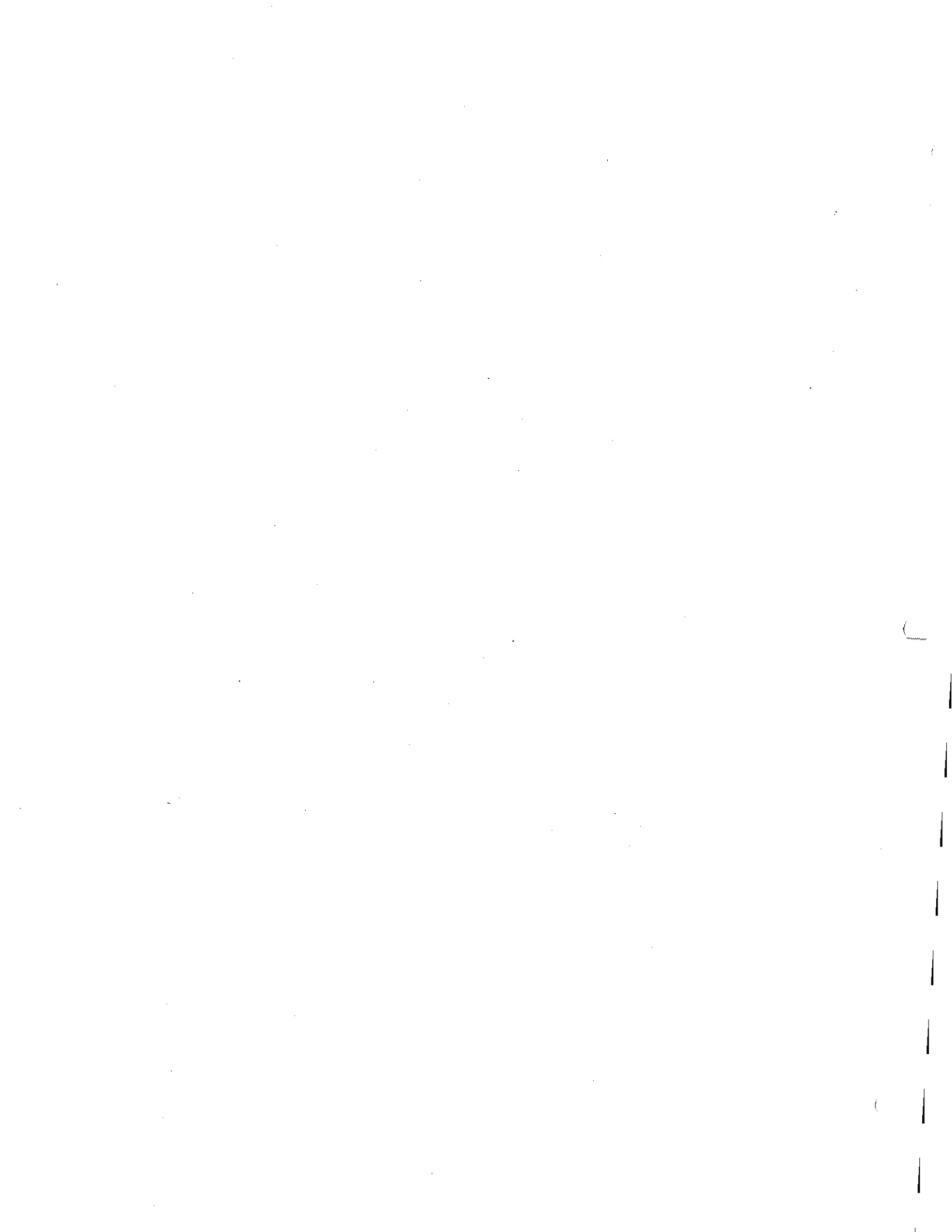
Direct service of this office is limited to:

1. providing information and
2. assisting in the appeal process, should an application be denied.

The following information is available to teachers who have questions:

1. Your local teachers' association president was given a "Benefits Binder" at Summer Conference, which contains EI information.
2. A BCTF delivered EI/Tax workshop may have been organized for presentation in your local. Ask your local president about this. If it is available, attendance is strongly advised if you have EI questions.
3. Visit the following web site:  
Go to the "Service Canada" web site and follow the links to Employment Insurance. A "FAQ" section is also available.
4. You may have a local government (HRDC) office, which can provide assistance.

GM:cep/nhlfu



# LEAVES

## Rights and benefits

*Note: This fact sheet has been prepared for general information purposes. It is not a legal document. Please refer to the Employment Standards Act and Regulation for purposes of interpretation and application of the law.*

### MATERNITY

#### RIGHTS

##### 1. BC Employment Standards Act (ESA)

###### a. Amount of leave:

- up to 17 weeks of unpaid leave starting no earlier than 11 weeks prior to the expected date of birth, no later than the actual birth date and ending no earlier than 6 consecutive weeks after the birth or termination of the pregnancy; and no later than 17 weeks after actual birth date;
- the employee may request an earlier return to work;
  - in writing, at least 1 week prior to the proposed date of the return to work;
  - the employer may request a medical note supporting the ability to return to work.
- the employee is entitled to an additional 6 weeks of unpaid leave for reasons related to the birth or termination of the pregnancy.

###### b. Request for leave:

- the request must be in writing and if made during pregnancy, sent to the employer at least 4 weeks prior to the start of the leave;
- the employer may request medical certification as to the expected date of birth, the actual date of birth or the date of termination of the pregnancy.

###### c. Security of Employment:

- during the term of the leave the employer must not;
  - terminate employment, or;
  - change a condition of employment without the employees written consent.
- as soon as the leave ends the employer must place the employee:
  - in the position the employee held before taking the leave, or;
  - in a comparable position.

##### 2. Collective Agreement

- The rights from the ESA may not be diminished by the collective agreement.
- Rights beyond those in the ESA may be contained in the collective agreement.
- Contact the local for specific details.

## BENEFITS

1. *BC Employment Standards Act* (Section 56(2) a, b)
  - Medical, Extended Health, Dental, Pension and Group Life Insurance plans for the length of the leave in the ESA:
    - if the employer normally pays the full premium, the employer must continue to provide the benefit plan(s), including pension, at no cost to the employee;
    - if the employer normally pays a portion of the premium, and the employee elects to continue the benefit plan(s), including pension, then the employer must continue to pay its share and the employee her/his share.
2. Collective Agreement
  - Sick leave **may** be available if you are unable to work prior to the date of birth and for the 2 week period following the birth or termination of the pregnancy because of the pregnancy.
  - A Supplemental Unemployment Benefit (SUB) plan **may** be available which will top up your employment insurance, sickness, or maternity benefit.
  - Local president for details
3. BCTF Salary Indemnity Plan (SIP)
  - If you run out of sick leave, you may apply for SIP benefits.
  - Benefits are paid if you are unable to work prior the date of birth and for the 2 week period following the birth or termination of the pregnancy because of the pregnancy.
4. Employment Insurance (EI)
  - Qualification for EI benefits:
    - at least 600 hours of insurable earnings in the 52 weeks prior to the start of the leave of absence (or in the period since the last EI claim);
    - the qualification period may be extended to 104 weeks by application if unable to qualify because of illness or maternity;
    - teachers and teachers-on-call earn 9.1 hours per day or 45.5 hours per week pro-rated to the percent of time worked;
    - a 2 week waiting period from beginning of the leave may be covered by the SUB plan, or if ill, by sick leave or SIP.
  - Duration of benefits:
    - up to 15 weeks starting no earlier than 8 weeks prior to the expected date of birth and ending no later than 17 weeks after the date of birth or termination of the pregnancy;
    - benefits are payable during July and August.

## 5. Pension (TPP)

- Pension service credit continues to accrue when on paid sick leave and SIP.
- For other periods of leave when not on paid sick leave or SIP, you may purchase the pension service.
  - contact the Teacher Pension Plan (604-660-4088 if Lower Mainland, or 1-800-665-6770), the BCTF (604-871-2283 or 1-800-663-9163), your local union office, your employer, or go online to [pensionsbc.ca](http://pensionsbc.ca) for application forms;
  - if you pay your contribution for the unpaid leave period (EI benefits are not pay for pension purposes), the employer will pay its contribution;
  - you may buy this time during the leave (monthly) or following the leave for up to five years from the termination of the leave.
- The maximum period that may be purchased for one maternity leave is 17 weeks (18 weeks for leave prior to 2001) for leaves taken after 1981.
- Cost is the employee contribution rate only, x FTE monthly salary x number of months to purchase and is **always cost effective**.

## PARENTAL

### RIGHTS

#### 1. *BC Employment Standards Act*

##### a. Amount of leave:

- up to 35 consecutive weeks of unpaid leave starting;
  - for the birth mother, immediately following the Maternity Leave (unless the employee and the employer agree otherwise);
- up to 37 consecutive weeks of unpaid leave beginning after the child's birth or placement and within 52 weeks after that.
  - for the birth mother who has not taken maternity leave
  - for the birth father, any time after the date of birth and within 52 weeks of the birth;
  - for an adopting parent, within 52 weeks after the child has been placed with the parents.
- plus 5 more immediate weeks are available if the child has physical, psychological or emotional conditions requiring the additional leave.

##### b. Request for leave:

- the request must be in writing, sent to the employer at least 4 weeks prior to the start of the leave;
- the employer may request medical certification supporting the employee's entitlement to the leave.

#### 2. Collective Agreement

- The rights from the ESA may not be diminished by the collective agreement.
- Rights beyond those in the ESA may be contained in the collective agreement.
- Contact the local for specific details

## BENEFITS

### 1. *BC Employment Standards Act*

- Medical, extended health, dental, pension and group life insurance plans for the length of the leave in the ESA:
  - if the employer normally pays the full premium, the employer must continue to provide the benefit plan(s), including pension, at no cost to the employee;
  - if the employer normally pays a portion of the premium, and the employee elects to continue the benefit plan(s), including pension, then the employer must continue to pay its share and the employee her/his share.

### 2. Collective Agreement

- A Supplemental Unemployment Benefit (SUB) plan may be available which will top up your employment insurance parental leave benefit.
- Participation in the group health benefits beyond the ESA period of leave may be available.

### 3. BCTF Salary Indemnity Plan (SIP)

- If you run out of sick leave, you may apply for SIP benefits.
- Benefits are paid if you are unable to work following the birth or termination of the pregnancy, because of the pregnancy.

### 4. Employment Insurance (EI)

- Qualification for EI benefits:
  - at least 600 hours of insurable earnings in the 52 weeks prior to the start of the leave of absence (or in the period since the last EI claim);
  - 2 week waiting period from the beginning of the leave may be covered by the SUB plan.
- Duration of benefits:
  - up to 35 weeks starting with the arrival of the child (birth or adoption) in the home, and ending 52 weeks after the birth or placement of the child;
  - the benefit period may be extended up to an additional 15 weeks if the child is hospitalized;
  - benefits are payable during July and August.
  - parents may share the leave, and then, there will only be one 2 week waiting period; both must meet eligibility requirements;
  - parents on parental leave are able to earn up to 25% of the weekly benefit of \$50, whichever is higher, without affecting the benefit, to allow a gradual return to work.

## 5. Pension (TPP)

- For periods of leave when not on paid sick leave or SIP, you may purchase the pension service.
  - contact the Teacher Pension Plan (604-660-4088, lower mainland, or 1-800-665-6770), the BCTF (604-871-2283 or 1-800-663-9163), your local union office, your employer, or go online to pensionsbc.ca for an application form;
  - if you pay your contribution for the unpaid leave period (EI benefits are not pay for pension purposes), the employer will pay its contribution;
  - you may buy this time during the leave (monthly) or within five years of the termination date of the leave. – Hint: the sooner you buy the leave, the cheaper the cost;
- the maximum period that may be purchased for one parental leave is 35 weeks (12 weeks for parental leaves taken between March 22, 1991 and January 1, 2001)
- cost is the employee contribution rate only, x FTE monthly salary x the number of months to be purchased and is always cost effective.

## FAMILY RESPONSIBILITY LEAVE

### RIGHTS

#### 1. BC Employment Standards Act

- Amount of unpaid leave: 5 days per year related to:
  - the care, health or education of a child in the employee's care;
  - the care or health of any member of the employee's immediate family (spouse, child, parent, guardian, sibling, grandchild or grandparent) and any person who lives with an employee as a member of the employee's family.

### BENEFITS

#### 1. BC Employment Standards Act

- Medical, extended health, dental, pension and group life insurance plans for the length of the leave in the ESA:
  - if employer normally pays the full premium, the employer must continue to provide the benefit plan(s), including pension, at no cost to the employee;
  - if employer normally pays a portion of the premium, and the employee elects to continue the benefit plan(s), including pension, then the employer will continue to pay its share and the employee her/his share.

## COMPASSIONATE CARE

### RIGHTS

#### 1. *BC Employment Standards Act*

- Amount of unpaid leave: up to 8 weeks to provide care or support to a family member (spouse, child, parent, guardian, sibling, grandchild or grandparent, and any person who lives with the employee as a member of the employee's family), if a medical practitioner issues a medical certificate stating significant risk of death within 26 weeks.
- The leave must be taken in units of one or more weeks.

#### 2. Collective Agreement

- Rights to compassionate leave; paid or unpaid will vary pursuant to local collective agreement language
- Employer may grant a compassionate leave beyond amount specified in collective agreement
- Contact the local for specific details.

#### 3. *Employment Insurance Act*

- Amount of leave
- up to 6 weeks to provide care for a family member who has a serious medical condition with a significant risk of death within 26 weeks (6 months).

### BENEFITS

#### 1. *BC Employment Standards Act*

- Medical, extended health, dental, pension and group life insurance plans for the length of the leave in the ESA:
  - if employer normally pays the full premium, the employer must continue to provide the benefit plan(s), including pension, at no cost to the employee;
  - if employer normally pays a portion of the premium, and the employee elects to continue the benefit plan(s), including pension, then the employer will continue to pay its share and the employee her/his share.



## 2. Employment Insurance (EI)

- Qualification for EI benefits
  - a decrease in more than 40% of regular weekly earnings
  - 600 hours of insurable employment in the last 52 weeks or since the start of your last EI claim (the qualifying period).
  - must apply for benefits
  - a medical certificate must be provided as proof that the ill family member has a serious medical condition with a significant risk of death within 26 weeks (6 months), and requires the care or support of one or more family members
  - can be shared with other family members who meet the eligibility criteria.
  
- Care or support means:
  - providing psychological or emotional support; or
  - arranging for care by a third party care provider; or
  - directly providing or participating in the care.
  
- Benefits paid to care or support one of the following family members:
  - your child or the child of your spouse or common-law partner
  - your wife/husband or common-law partner
  - your mother/father
  - your father's wife/mother's husband; or
  - the common-law partner of your father/mother
  
- Duration of benefits
  - up to a maximum of 6 weeks of benefits within the period of the 26 weeks that start from the Sunday of the week stated on the doctor certificate indicating a serious medical condition with a significant risk of death.

## GENERAL NOTES

### RIGHTS

#### 1. *BC Employment Standards Act*

- maximum combined maternity and parental leave entitlement is 52 weeks, and may include an additional 6 weeks for extended maternity leave and/or 5 weeks for extended parental leave;
- none of these leaves is cause for employment termination;
- none of these leaves is cause for change in employment conditions without the consent of the employee;
- on return to work, the employee is entitled to return to the same or a comparable position;
- the period of leave is considered continuous employment for the purposes of:
  - a. seniority;
  - b. termination pay;
  - c. wage increases.

2. **Collective Agreement**

In all of the above leaves of absence, the collective agreement may be superior in **rights or benefits**. However, the ESA is the minimum and can not be diminished by the collective agreement. Be sure to contact the local to determine the rights and benefits from the collective agreement.

AL:cep/mh/teu

**Service Canada booklets on Regular EI Benefits for maternity, parental and sickness benefits, and on compassionate care benefits**

Publications are available in multiple formats (large print, audio cassette, Braille and diskette) in English and French.

Phone: 1-866-386-9624 (toll free)

Home page: [www1.serviccanada.gc.ca/en/ei/menu/eihome.shtml](http://www1.serviccanada.gc.ca/en/ei/menu/eihome.shtml)

A list of EI booklets and resources is available at:

[www1.serviccanada.gc.ca/en/azindex/atoz\\_e.shtml](http://www1.serviccanada.gc.ca/en/azindex/atoz_e.shtml)

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